

***Community Enhancement Grants Meeting Minutes  
September 27, 2018***

**Attending**

Marjorie Deschenes  
Gary Falls  
Ken Glendenning  
Mr. Howard Johnson  
Mr. Melvin Kelly  
Ron Looper  
Adrienne Trout  
Michelle Christoffers

**Representing**

Provinces Civic Association  
Glen Burnie Improvement Association  
Linthicum-Shipley Improvement Association  
Greater Elkridge Community Association  
Severn Improvement Association  
Elmhurst Improvement Association  
MDOT MAA, Office of Corporate and Community Relations  
MDOT, Office of the Attorney General

**Absent**

Harry Matthews	Harmans Civic Association
James McHugh	Greater Ferndale Community Civic Association
Ms. Barbara Morgan	Dundee Community Association

**Discussion**

1. Chairperson Ron Looper called the meeting to order at 6:18 p.m. He welcomed new committee member Howard Johnson and new MDOT MAA employee, Adrienne Trout.
2. A motion was made by Melvin Kelly and seconded by Ken Glendenning to accept the February 21, 2018 (with amendments) and May 16, 2018 meeting minutes. The vote was 6-0 in favor of approval as submitted.
3. Adrienne Trout presented the FY19 budget summary report. There were no additional comments or discussion regarding the budget.
4. **Grant Application 18-18 from Linthicum Shipley Improvement Association** was re-introduced for discussion. This application had been sent back requesting clarity. The community provided the clarity through a letter from Anne Arundel County Department of Public Works citing the community's share of the improvement to install three speed humps along West Maple Road. A motion to recommend the application for approval was made by Marjorie Deschenes and seconded by Melvin Kelly. Ken Glendenning asked if there were any questions from the committee and if there would be any discussion before voting. By a vote of 6-0, this application was APPROVED for recommendation.
5. **Grant Application 19-01 from The Council of Unit Owners Orchard Club Condos Inc.** was introduced for discussion. The application was for parking lot repairs to include resealing pavement, and re-striping and painting parking spaces, and re-painting a speed hump at Orchard Club Condos. A motion to recommend the application for approval for the lower amount was made by Gary Falls and seconded by Melvin Kelly. Ken Glendenning asked if there were any questions from the committee and if it was to be any discussion before voting. There was a discussion following an inquiry from new member Howard Johnson about condo associations being eligible for funding as their management companies charge HOA fees for improvements. Michelle Christoffers confirmed that condo

associations within the approved area are eligible to apply for community enhancement grants. By a vote of 6-0, the application was APPROVED for recommendation.

6. **Grant Application 19-02 from Shipley's Crossing Homeowner's Association, Inc.** was introduced for discussion. The application was for improvements to community sidewalks that need expansion joints replaced. The sidewalks are throughout the 55+ community, and are used to access common areas, i.e. the community clubhouse. A motion to deny the application was made by Ron Looper and seconded by Gary Falls. There was a discussion about this project impacting livability within the community or being for an individual benefit; Melvin Kelly stated that it meets all the eligibility requirements. The motion to deny this application did not carry. There were 2 votes to deny, 3 votes for the project, and 1 member abstained from voting. A motion to recommend this application be approved for the lower amount was made by Melvin Kelly and seconded by Marjorie Deschenes. By a vote of 4-2, this application was APPROVED for recommendation.
7. **Grant Application 19-03 from Olde Mill Condominium II, Inc.** was introduced for discussion. The application was for milling and topping off an asphalt parking lot and replacing a curb that are both located within Rebecca Ann Court, which is used by residents to enter, exit and park. This project was part of a larger project previously submitted as application 18-14. The community was advised to break the project up into smaller parts. A motion to approve the application for the lower amount set forth in the application was made by Melvin Kelly and seconded by Ken Glendenning. Ken Glendenning said he had visited the community and confirmed the project area is badly cracked. By a vote of 6-0, this application was APPROVED for recommendation.
8. **Grant Application 19-04 from Woods Edge Townhome Condominiums, Inc.** was introduced for discussion. The application was for milling and replacing asphalt where potholes are forming at the community entrance that serves all 128 homes in the community. This project was part of a larger project previously submitted as application 18-13. The community was advised to break the project up into smaller parts. A motion to recommend this application be approved for the lower amount was made by Melvin Kelly and seconded by Ken Glendenning. By a vote of 6-0, this application was APPROVED for recommendation.
9. New Business: The next meeting will be held on November 28.
10. Open Discussion: The committee members requested to be notified about the start and stop dates of their terms. They also discussed the need to identify new potential committee members as several members have been inactive and meeting quorum has been a challenge in recent months. Ken Glendenning reminded everyone that he does site visits for each application to confirm the need for the project. He requested that the staff review ways to reduce the volumes of paper associated with each meeting; other committee members agreed, and there was a suggestion to investigate an online private portal for the committee members to prevent the heavy packages with all the grant applications from being mailed.
11. A motion to adjourn the meeting was made by Melvin Kelly and was seconded by Gary Falls. The meeting was adjourned at 7:15 p.m. by Chairperson Looper.