

***Community Enhancement Grants Meeting Minutes  
February 21, 2018***

**Attending**

Ken Glendenning  
Ron Looper  
Barbara Morgan  
Marjorie Deschenes  
James McHugh  
Dee Outlaw  
Michelle Christoffers  
Gary Falls

**Representing**

Linthicum-Shipley Improvement Association  
Elmhurst Improvement Association  
Dundee Community Association  
Provinces Civic Association  
Greater Ferndale Community Civic Association  
MAA, Office of Corporate and Community Relations  
MDOT, Office of the Attorney General  
Glen Burnie Improvement Association

**Absent**

Marsha Willis	Timber Ridge Improvement Association
Harry Matthews	Harmans Civic Association
Melvin Kelly	Severn Improvement Association

**Discussion**

1. Chairman Ron Looper called the meeting to order at 6:03 p.m.
2. A motion was made by Ken Glendenning and seconded by Marjorie Deschenes to accept the November 16, 2017 meeting minutes. The vote was 6-0 in favor of approval as submitted.
3. Dee Outlaw presented the FY18 budget summary report as of November 15, 2017. There were no additional comments or discussion regarding the budget.
4. **Grant Application 18-07 from Depot Crossing Homeowners Association** was introduced for discussion. The application was for the replacement of the existing wood fence around the community with white vinyl siding. The current fence is deteriorating and needs constant maintenance. The new white vinyl fence will be low maintenance and provide privacy from nearby roads and trains passing I the community. The Committee discussed how this project is transportation related and impacts livability in the community. A motion was made to deny the application. By a vote of 6-0, this application was NOT APPROVED for recommendation.
5. **Grant Application 18-08 from Depot Crossing Homeowners Association** was introduced for discussion. The application was a request for the creation of a drainage system on the west side of the community to match the drainage on the east side of the community. The Committee discussed how this project is transportation related. A motion was made to deny this application. By a vote of 6-0, this application was NOT APPROVED for recommendation.
6. **Grant Application 18-09 from Depot Crossing Homeowners Association** was introduced for discussion. The application was a request to create drainage on the west side of the community. Currently, there are rocks next to the drainage area which creates a hazard when cutting the grass in the community. The goal is to fill the rocks with top soil and match other parts of the common area. The Committee discussed how this project is transportation related and impacts livability in the community.

A motion was made to deny this application. By a vote of 6-0, this application was NOT APPROVED for recommendation.

7. **Grant Application 18-10 from Shipley's Crossing Homeowner's Association** was introduced for discussion. The application was to help them improve the walkways (sidewalks and asphalts) throughout the community. Specifically, the members in the community has noticed an issue with the expansion of joints corroding or disappearing completely and the walking path has areas that collect water and freeze in the winter months. The Committee discussed issues of livability in the community and found the application as submitted difficult to follow. A motion was made to deny this application. By a vote of 6-0, this application was NOT APPROVED for recommendation.
8. **Grant Application 18-11 from Fox Chase Townhouse Association** was introduced for discussion. The application was for the repair of sidewalks and tree removal/replacement along FoxChase Drive and Hospital Drive. This projects directly impacts the residents with physical disabilities and safety to all residents as the sidewalk has been uplifted due to roots of the trees. The Committee discussed the difficulty of traversing these sidewalks do to damage caused by tree roots. A motion was made to approve this application for the lesser amount submitted in the application. By a vote of 6-0, this application was APPROVED for recommendation at the lesser amount.
9. **Grant Application 18-12 from Depot Crossing Homeowners Association** was introduced for discussion. The application was for the removal of trees around the community that are leaning down towards the road. In an event of storm or high winds, the trees have the potential to fall on the roadways and rail tracks which could be hazardous to passengers or community members. The Committee discussed the location of these trees to the roadways and how a tree falling at these locations would impact using roads and issues of livability in the community. A motion was made to deny this application. By a vote of 6-0, this application was NOT APPROVED for recommendation.
10. Old Business – None
11. New Business: Dee Outlaw, notified the committee that Ms. Willis has requested her resignation from the C2018 election needed to occur. Michelle Christoffers facilitated the discussion regarding the process of nomination and selection. Ken Glendenning nominated Ron Looper to serve as the Chair for which Mr. Looper graciously accepted. Further discussion was held as to who would then serve as the Vice-Chair for which Mr. Looper motioned to nominate Mr. Glendenning. Mr. Glendenning graciously accepted.  
  
Dee Outlaw encourage the Committee member to submit their Ethics Financial Disclosure forms before the deadline of April 30<sup>th</sup>.
12. Chairman Looper asked if there were any other matters the Committee would like to discuss. The members all stated no.
13. A motion to adjourn the meeting was made by Ken Glendenning and seconded by Marjorie Deschenes. The meeting was adjourned at 7:00 p.m. by Chairman Looper.

CC: File

Harry Matthews  
Melvin Kelly  
All Attendees