

*Community Enhancement Grants Meeting Minutes
June 14, 2017*

Attending

Ken Glendenning
Ron Looper
Barbara Morgan
Marjorie Deschenes
Gary Falls
James McHugh
Melvin Kelly
Kim Davidson
Mike Phennicie
Michelle Christoffers

Representing

Linthicum-Shipley Improvement Association
Elmhurst Improvement Association
Dundee Community Association
Provinces Civic Association
Glen Burnie Improvement Association
Greater Ferndale Community Civic Association
Severn Improvement Association
MAA, Office of Corporate and Community Relations
MAA, Office of Corporate and Community Relations
MDOT, Office of the Attorney General

Absent

Harry Matthews Harmans Civic Association
Marsha Willis Timber Ridge Improvement Association

Discussion

1. Vice-Chairman Ron Looper called the meeting to order at 6:05 p.m.
2. A motion was made by Ron Looper and seconded by Marjorie Deschenes to enter into a closed session to obtain legal advice
3. A motion was made by Ron Looper and seconded by Ken Glendenning to re-open the meeting.
4. A motion was made by Ron Looper and seconded by Melvin Kelly to amend the February 15, 2017 meeting minutes. The vote was 7-0 in favor of amending the minutes as recommended.
5. Kim Davidson presented the FY17 budget summary report as of April 28, 2017. There were no additional comments or discussion regarding the budget.
6. **Grant Application 17-09 from Villages of Dorchester** was introduced for discussion. The application was for the community roadway repair and sealcoating. A motion to deny the application was made by Marjorie Deschenes and seconded by Ken Glendenning. Vice-Chairperson Looper asked if there were any questions from the committee and if there would be any discussion before voting. There was discussion regarding whether the application, as submitted, demonstrates that the requested improvements would improve the livability in the Community. By a vote of 5-1, with one abstention, this application was NOT APPROVED for recommendation.
7. **Grant Application 17-10 from Millrace Property Owners Association** was introduced for discussion. The application was for milling, hot pour crack filling, asphalt paving, seal coating and restriping of all townhouse street parking areas on Cog Court, Paddle Wheel Court East, Paddle Wheel Court West, Stone Wheel Court East and Stone Wheel Court West. A motion to approve the application for the lower

estimate was made by Ken Glendenning and seconded by Melvin Kelly. Vice-Chairperson Looper asked if there any questions from the committee and if was to be any discussion before voting. By a vote of 4-3, this application was APPROVED for recommendation.

8. Old Business: Kim notified the committee that the grant application and website were updated to reflect what type of organization is eligible to apply for grant funding as decided upon at the May 2017 meeting. Mike Phennicie reminded all committee members to submit their annual ethics questionnaire if they had not already done so.
9. New Business: Barbara Morgan informed the committee that her community association (Dundee Community Association) is disbanding as of September 1, 2017. She inquired as to whether or not this would impact her continued committee membership. Michelle Christoffers indicated that she would review the law and report back to the committee at the August meeting.
10. A motion to adjourn the meeting was made by Mel Kelly and seconded by Marjorie Deschenes. The meeting was adjourned at 6:51 p.m. by Vice-Chairman Looper.

CC: File
Harry Matthews
Marjorie Willis
All Attendees

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

Instructions to presiding officer: Numbers 1-5 are to be completed at the public meeting that the public body wishes to close. When a closing statement has been prepared in advance, the presiding officer should review it for accuracy when the members vote. The closing statement is a public record and must be available for public inspection at the time the meeting is closed. The closing statement predicts the events of the closed session, sets the limits of the discussion, and may not be changed later.

The worksheet at the end of this document is for use during and after the closed session. The worksheet provides a checklist of the disclosures to be made in the minutes of the next open session, when the public body must disclose some information about what actually happened in the closed session. The worksheet is not part of the closing statement.

1. **Recorded vote to close the meeting:** Date: 6/14/17 Time: 6:00p Location: 921 Corp. Blvd. Linthicum MD 21090
Motion to close meeting made by: Ron Lopez; Seconded by Marjorie; Members in favor: 7; Opposed: 0
Abstaining: 0; Absent: 2

2. **Citation of statutory authority to close session (check all that apply): This meeting is being closed under General Provisions Article § 3-305(b), only:**

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of individuals concerning a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice on a legal matter;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;

(continued →)

- ___ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- ___ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- ___ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- ___ (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

3. Disclosure of the topics to be discussed, for each citation checked above:

§ 3-305(b) () topics : Legal advice

§ 3-305(b) () topics : _____

§ 3-305(b) () topics : _____

4. For each topic listed in #3, disclosure of the reason for discussing it in closed session rather than in open session:

5. This statement is made by R. Kelly **Presiding Officer.**

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING (§ 3-306)

Time of closed session: _____ Place: _____

Purpose(s): _____

Members who voted to meet in closed session: _____

Persons attending closed session: _____

Authority under § 3-305 for the closed session: _____

Topics actually discussed: _____

Actions taken: _____ Each recorded vote: _____

For a meeting closed only to perform an administrative function (§ 3-104):

Time: _____ Place: _____ Persons present: _____

Subject matter discussed: _____